

What is Expected from an ADA Delegate or Alternate Delegate?

- ✓ Attend all delegation meetings and caucuses, and conference calls
- ✓ Review ALL agenda items and reports.
- ✓ Respond to all delegation emails in a timely manner.
- ✓ Understand 17th Trustee District Caucus positions on all items.
- ✓ Thoroughly study the items to be discussed by the reference committee you are assigned and be prepared to address any issue if assigned by reporting chairperson or delegation officers.
- ✓ Cultivate contacts from other constituent delegations, such as classmates, friends, people you have met through the years.
- ✓ Complete all ADA registration materials for headquarters hotel for ADA Annual Session and return to ADA before due date.
- ✓ Make plane reservations early for the ADA Annual Session meeting to help keep costs to a minimum.
- ✓ Work closely with your mentor and the delegation officers.
- ✓ Business attire is required for all meetings and social functions
- ✓ Network as much as possible.
- ✓ Ask a lot of questions!
- ✓ Be a member of ADPAC.
- ✓ VOTE!